

|                                      |                                  |  |  |                 |                                |                 |               |
|--------------------------------------|----------------------------------|--|--|-----------------|--------------------------------|-----------------|---------------|
| <b>Center Name:</b><br>Sunshine Kids |                                  | <b>Address:</b><br>33 El Cerro Road<br>Los Lunas, NM 87031 |  |                 | <b>Phone:</b><br>(505)565-1812 |                 |               |
| <b>License Number:</b><br>54731      | <b>Issue Date:</b><br>09/13/2016 | <b>Expiration Date:</b><br>09/12/2017                      | <b>Type:</b><br>3 Star FOCUS Child Care Center |                 | <b>Status:</b><br>Licensed     |                 |               |
| <b>Capacity</b>                      |                                  |  |  |                 | <b>Census</b>                  |                 |               |
| Over Age 2:                          | 24                               | Under Age 2:   | 28   | Night Care:     | 0                              | Playground:     | 52            |
|                                      |                                  | Over 2:  | 2  | Under 2:        | 29                             |                 |               |
| <b>Days and Hours of Operation</b>   |                                  |  |  |                 |                                |                 |               |
|                                      | <u>Monday</u>                    | <u>Tuesday</u>   | <u>Wednesday</u>                               | <u>Thursday</u> | <u>Friday</u>                  | <u>Saturday</u> | <u>Sunday</u> |
| Opening Times:                       | 06:00 AM                         | 06:00 AM   | 06:00 AM                                       | 06:00 AM        | 06:00 AM                       | Closed          | Closed        |
| Closing Times:                       | 06:00 PM                         | 06:00 PM   | 06:00 PM                                       | 06:00 PM        | 06:00 PM                       |                 |               |
| <b># of Classrooms:</b><br>4         | <b>Purpose:</b><br>Semi-Annual   |  | <b>Date:</b><br>01/25/2017                     |                 | <b>Time:</b><br>09:00 AM       |                 |               |
| <b>Comments</b>                      |                                  |  |  |                 |                                |                 |               |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

| Licensure   |                |
|---|----------------|
| 8.16.2.11 A TYPES OF LICENSES   | Not Inspected  |
| 8.16.2.11 B RENEWAL OF LICENSE  | Not Inspected  |
| 8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE  | Not Inspected  |
| 8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS  | Not Inspected  |
| 8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES  | Not Inspected  |
| 8.16.2.18 D COMPLAINTS  | Not Inspected  |
| 8.16.2.21 A LICENSING REQUIREMENTS  | Compliance     |
| 8.16.2.21 B CAPACITY OF CENTERS<br><u>Deficiencies</u><br>The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors. Classroom capacities were switched and group sizes need to be posted<br><b>Regulation:</b> 8.16.2.21B(3)(c)<br><br><u>Corrective Action Plan</u><br>The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.<br><b>Date to be Completed:</b> 02/27/2017 | Non-compliance |
| 8.16.2.21 C INCIDENT REPORTING REQUIREMENTS   | Not Inspected  |
| Administrative Requirements   |                |
| 8.16.2.22 A ADMINISTRATION RECORDS  | Compliance     |
| 8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT  | Compliance     |
| 8.16.2.22 C POLICY AND PROCEDURES   | Non-compliance |

|                                      |                                 |                            |
|--------------------------------------|---------------------------------|----------------------------|
| <b>Center Name:</b><br>Sunshine Kids | <b>License Number:</b><br>54731 | <b>Date:</b><br>01/25/2017 |
|--------------------------------------|---------------------------------|----------------------------|

**Administrative Requirements**

**Deficiencies**

The center did not have available for review written policies and procedures covering expulsion of children.

**Regulation:** 8.16.2.22C(1)-(8)

**Corrective Action Plan**

The center will complete written policies and procedures for the missing area(s).

**Date to be Completed:** 02/27/2017

**Deficiencies**

- (1) The program does not have an up to date emergency evacuation and disaster preparedness plan approved by the department which shall include steps for evacuation, relocation, shelter in place lock-down, communication, reunification with parents individual plans for children with special needs and children with chronic medical conditions, accommodations of infants and toddlers and continuity of operations

**Regulation:** 8.16.2.22C(8)

**Corrective Action Plan**

An emergency evacuation and disaster preparedness plan will be developed.

**Date to be Completed:** 02/27/2017

|                                       |            |
|---------------------------------------|------------|
| <b>8.16.2.22 D FAMILY HANDBOOK</b>    | Compliance |
| <b>8.16.2.22 E CHILDREN'S RECORDS</b> | Compliance |
| <b>8.16.2.22 F PERSONNEL RECORDS</b>  | Compliance |
| <b>8.16.2.22 G PERSONNEL HANDBOOK</b> | Compliance |

**Personnel & Staffing**

|   |                |
|---|----------------|
| <b>8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS</b>  | Compliance     |
| <p><b>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</b></p> <p><b><u>Deficiencies</u></b><br/>Educators did not complete the following training within 3-months: Health and Safety Training<br/><b>Regulation:</b> 8.16.2.23B(2)(b)</p> <p><b><u>Corrective Action Plan</u></b><br/>All educators, regardless of the number of hours per week, will complete the above listed training.</p> <p>The following staff members need to complete the required training:<br/><b>Date to be Completed:</b> 02/27/2017</p>  | Non-compliance |
| <p><b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b></p> <p><b><u>Deficiencies</u></b><br/>The center failed to post the capacity for each activity/interest area. 4 out of 4 classrooms failed to post the capacity for each activity/interest area.<br/><b>Regulation:</b> 8.16.2.23 C (2)(b)</p> <p><b><u>Corrective Action Plan</u></b><br/>Each activity/interest area will have a posted capacity, which may vary according to the activity and size of the space, and will not exceed the group size requirement as specified in Paragraph (1) of Subsection C of 8.16.2.23 NMAC<br/><b>Date to be Completed:</b> 02/27/2017</p> | Non-compliance |

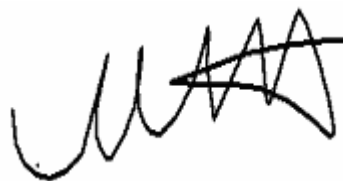
|  |                                 |                            |
|--|---------------------------------|----------------------------|
| <b>Center Name:</b><br>Sunshine Kids   | <b>License Number:</b><br>54731 | <b>Date:</b><br>01/25/2017 |
| <b>Services &amp; Care of Children</b>   |                                 |                            |
| 8.16.2.24 A GUIDANCE   |                                 | Compliance                 |
| 8.16.2.24 B NAPS OR REST PERIOD  |                                 | Compliance                 |
| 8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS   |                                 | Compliance                 |
| 8.16.2.24 D DIAPERING AND TOILETING  |                                 | Compliance                 |
| 8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS  |                                 | Compliance                 |
| 8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE   |                                 | N/A                        |
| 8.16.2.24 G PHYSICAL ENVIRONMENT   |                                 | Compliance                 |
| 8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT  |                                 | Compliance                 |
| 8.16.2.24 I EQUIPMENT AND PROGRAM  |                                 | Compliance                 |
| 8.16.2.24 J OUTDOOR PLAY AREAS   |                                 | Compliance                 |
| 8.16.2.24 K SWIMMING, WADING AND WATER   |                                 | N/A                        |
| 8.16.2.24 L FIELD TRIPS  |                                 | Not Inspected              |
| <b>Food Service</b>  |                                 |                            |
| 8.16.2.25 B MEALS AND SNACKS   |                                 | Compliance                 |
| 8.16.2.25 C MENUS  |                                 | Compliance                 |
| 8.16.2.25 D KITCHENS   |                                 | Compliance                 |
| 8.16.2.25 E MEAL TIMES   |                                 | Compliance                 |
| <b>Health &amp; Safety Requirements</b>  |                                 |                            |
| 8.16.2.26 A HYGIENE  |                                 | Compliance                 |
| 8.16.2.26 B FIRST AID REQUIREMENTS<br><b>Deficiencies</b><br>The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR).<br><b>Regulation:</b> 8.16.2.26B(1)<br><b>Corrective Action Plan</b><br>All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).<br><b>Date to be Completed:</b> 02/27/2017 |                                 | Compliance                 |
| 8.16.2.26 C MEDICATION   |                                 | Compliance                 |
| 8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS   |                                 | Compliance                 |
| 8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS  |                                 | N/A                        |
| <b>Buildings, Grounds &amp; Safety</b>   |                                 |                            |
| 8.16.2.29 A HOUSEKEEPING   |                                 | Compliance                 |
| 8.16.2.29 B PEST CONTROL   |                                 | Compliance                 |
| 8.16.2.29 C MECHANICAL SYSTEMS   |                                 | Compliance                 |
| 8.16.2.29 D WATER AND WASTE  |                                 | Compliance                 |
| 8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL   |                                 | Non-compliance             |

|  |                                 |                            |
|--|---------------------------------|----------------------------|
| <b>Center Name:</b><br>Sunshine Kids   | <b>License Number:</b><br>54731 | <b>Date:</b><br>01/25/2017 |
| <b>Buildings, Grounds &amp; Safety</b>   |                                 |                            |
| <p><b>Deficiencies</b><br/>Electrical outlets within reach of children in the happy hoppers and pre-k pirates are not safety outlets and they do not have protective covers. CORRECTED ON SITE<br/><b>Regulation:</b> 8.16.2.29E(3)(b)</p> <p><b>Corrective Action Plan</b><br/>Protective covers will be added.<br/><b>Date to be Completed:</b> 02/27/2017</p> |                                 |                            |
| 8.16.2.29 F EXITS AND WINDOWS  |                                 | Compliance                 |
| 8.16.2.29 G TOILET AND BATHING FACILITIES  |                                 | Compliance                 |
| 8.16.2.29 H SAFETY COMPLIANCE  |                                 | Compliance                 |
| 8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES  |                                 | Compliance                 |
| 8.16.2.29 J PETS   |                                 | N/A                        |

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



01/25/2017



01/25/2017

Surveyor: Mark Prizzi

Date

Facility Rep: Melanie Garcia

Date